


**MEETING OF THE ORLEANS  
BOARD OF WATER/SEWER COMMISSIONERS  
January 19, 2011**

  
TOWN OF ORLEANS  
TOWN CLERKS OFFICE  
11 FEB 16 AM 10:04

A meeting of the Board of Water and Sewer Commissioners was held Wednesday, January 19, 2011 in the Nauset Room, Town Hall:

Those present were Kenneth McKusick, Robert Rich, Jimmy Dishner, Judith Bruce and Ann Hodgkinson of the Board, associate members, Ken Rowell and Leonard Short, Susan Brown and Todd Bunzick of the Water Department.

Ann Hodgkinson called the Board of Water and Sewer Commissioners meeting to order at 1:30 p.m.

**MINUTES**

**A motion was made by Jimmy Dishner seconded by Judith Bruce to approve the minutes of the meeting of January 5, 2011 as written. The vote by the Board was 5-0-0.**

**WATER DEPARTMENT REPORT**

**READING AND BILLING**

Water meter reading began January 10, 2011. Fifty one percent (51%) of the towns meters were read the first day with 43% of that being badger meters. At the end of the third day of reading, only 21% of the town's meters remained unread.

It is estimated that when the town is almost fully Badger meters, reading can be completed in three days versus what used to take 3-4 weeks.

**AMERICORP VOLUNTEERS**

AmeriCorps volunteers were recently used by the Water Department for tree removal at Tank #2 as a part of the wildfire preparedness plan. The tree removal will also satisfy DEP's new regulations for tree encroachment at storage tanks.

Jimmy Dishner suggested that a note be sent to AmeriCorps to acknowledge the work done by the volunteers.

**WATER QUALITY LAB**

Susan Brown met with Caroline Kennedy of the Water Quality Task Force to discuss the need for a Laboratory Director. She indicated that a member of her Board, Judy Scanlon would meet all the necessary qualifications for a laboratory director.

The Board has requested that a business plan be prepared for the Water Quality Lab.

**NEW BUSINESS**

## COMMITMENTS/ABATEMENTS/REFUNDS

The Board was presented with a request for abatement and refund for Account #4639 in the amount of \$4.00. The amount was applied to penalties and interest taxes in error. The \$4.00 refund check will be made payable to the Town of Orleans and applied to account #4639.

**A motion was made by Jimmy Dishner seconded by Judith Bruce to abate and refund \$4.00 from account #4639 with the \$4.00 refund being applied back to the account. The vote by the Board was 5-0-0.**

The Board was presented with an abatement request for two accounts that were part of the recent lien process. The liens were paid in full including interest to both the Tax Collector and to the water department in error. The request for abatement is for the interest collected by the water department.

**A motion was made by Kenneth McKusick seconded by Judith Bruce to abate interest paid twice in error for account #3015 and #4684. The vote by the Board was 5-0-0.**

## OLD BUSINESS

### WATER SUPERINTENDENT

Ann Hodgkinson met with John Kelly last Friday regarding the hiring of a new Water Superintendent. She informed the Board that they discussed several options but she does not yet know which option he will be choosing.

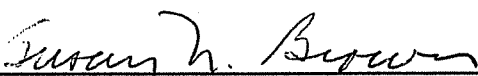
## ADJOURNMENT

**At 2:13 p.m., a motion was made by Judith Bruce and seconded by Jimmy Dishner to adjourn the meeting. The vote by the Board was 5-0-0.**

## LIST OF DOCUMENTS USED

1. Minutes January 5, 2011
2. Peak Demand Flyer
3. Abatement form dated January 19, 2011
4. Refund form dated January 19, 2011
5. December 2010 commitments

The next regular meeting is scheduled for February 2, 2011 at 1:30 p.m.



Secretary, Board of Water/Sewer Commissioners